

BYCS is looking for a Project Manager

Location: Amsterdam

About BYCS

At BYCS, we believe that bicycles transform cities and cities transform the world. Based in Amsterdam and working globally, we support community-led urban change through cycling. With programs active on all continents, a growing network of changemakers, we use the bicycle as a powerful tool for transformation toward more human-centric cities.

We're a small, motivated, and ambitious team working across time zones, contexts, and systems. We value creativity, purpose, and flexibility, and we're looking for someone who can bring structure, energy, and vision to a key role within our organization.

The Role

We are currently seeking a **Project Manager (fluent in Dutch)** to oversee the design, implementation, and evolution of our programs. From stimulating cycling habits among toddlers at Dutch daycares to supporting community-building initiatives for women in Bogotá, you'll lead projects that reimagine how people move through cities and connect with each other.

This is a hands-on, strategic role that sits at the heart of our impact work. You'll work closely with our projects team, community partners, municipalities, and other stakeholders to ensure our projects run smoothly, meet their goals, and deliver meaningful change. This role requires a dynamic individual who thrives in a fast-paced, mission-driven environment, and is passionate about urban sustainability, cycling, and community-driven solutions.

What You'll Do

- **ProProject Management:** Lead the design, implementation, and evaluation of cycling-focused programs across the Netherlands with a particular focus on the Amsterdam Metropolitan Region and the province of Gelderland. You'll also support colleagues on international projects, ensuring our work stays connected and aligned with BYCS's mission.
- **Strategy & Planning:** Collaborate with senior leadership to define program strategies, set meaningful goals, and develop operational plans that support BYCS's long-term vision of more human-centric cities.
- **Stakeholder Engagement:** Build and maintain strong relationships with local stakeholders, from municipalities and NGOs to schools, civil society partners, and

private-sector actors. You'll help ensure our projects are co-created, community-rooted, and locally relevant.

- **Team Support & Ecosystem Building:** Work closely with our internal team and external network of changemakers to ensure smooth delivery of program activities. You'll also play a role in mentoring colleagues and helping strengthen our growing ecosystem of partners.
- **Monitoring & Evaluation:** Oversee the tracking and evaluation of program impact using our Human Infrastructure Impact Measurement Framework.
- **Communications & Reporting:** Ensure key partners, funders, and stakeholders are kept in the loop, with clear updates, insightful reporting, and honest reflections on both successes and challenges.

Who You Are

Experience & Expertise

- You have **3–5+ years of experience in project management**, ideally in the fields of sustainability, urban planning, community development, cycling, or sports.
- You've successfully led complex projects or programs from design and implementation to delivery and reflection.
- You bring **strategic insight and structure**, but you're just as comfortable jumping into the details to get things moving.
- You're familiar with the **urban mobility and health landscape**, and either have an existing network or know how to build one that spans civil society, government, and grassroots movements.
- You've worked across teams, sectors, or disciplines and know how to make collaboration smooth and meaningful.

Skills & Tools

- Strong communicator, whether it's keeping partners aligned, writing an update, or leading a meeting.
- Proven experience working with **project planning tools** like Asana, Miro, Airtable, or similar.
- Confident with **budgeting and project finances**, and ideally with some experience contributing to fundraising efforts or proposal development.
- Skilled at building and maintaining relationships with team members, partners, and local communities.
- Able to lead with both empathy and clarity, supporting others while keeping things on track.

Personal Qualities

- You're **proactive**, curious, and not afraid to ask questions or challenge the norm.
- A **strategic thinker** with a hands-on mindset, you don't just see the big picture, you help paint it.
- You're adaptable, resourceful, and thrive in dynamic, evolving environments.
- You care about **impact**, not just output and you're driven by a desire to help cities become more livable, sustainable, and equitable.
- You bring positive energy, a sense of responsibility, and a love for what you do.

What We Offer


- A **competitive monthly salary** based on experience: €3.000–€4.000 (32 hours per week)
- A **4-day work week**, with **flexible hours** and hybrid working possibilities
- Plenty of room for **professional growth**, learning, and trying new things
- A chance to make a real impact in an **innovative, globally connected organisation**
- Daily collaboration with a **small, passionate team** that supports each other and believes in the power of bicycles to change cities

Ready to ride with us?

We'd love to hear from you. Please send us:

- Your **CV** (link or file)
- **5 reasons** telling us why you and BYCS are a great fit (we value clarity over cover letters!)

Apply directly through <https://airtable.com/appOJu0z43puKtCad/shrKDRsall8Zvn6YK>

 Questions? Reach out to: connect@bycs.org

 Application deadline: **February 8th, 2025**

Our process includes at least one in-person conversation in our Amsterdam office, a short assignment, and a due diligence check. We aim to move fast and keep things transparent.

We're looking for someone to start between **15 February – 15 March 2025**